St George's Central CE Primary School and Nursery

Computing Y1/2 – Computing – How will you create the word?

What will we learn:

- How to type symbols using a keyboard - How to edit content using the undo and redo	- How to save content in a folder? - To format a text by changing the font

Prior Learning

In Reception I learnt:

- To use technology to create content
- To use a mouse/tablet to create simple pictures
- To begin to use a keyboard to type simple words

Future Learning in Year 3/4

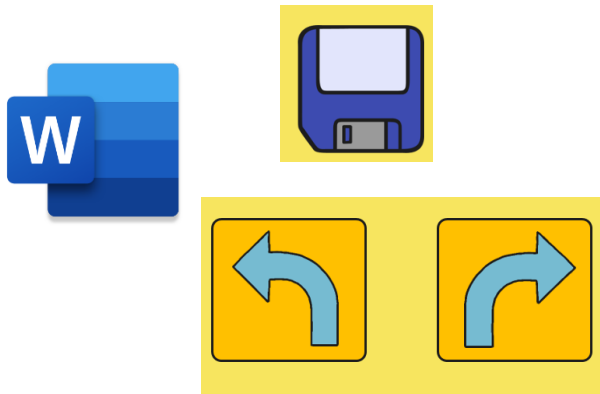To change the case of words and sentences

To align a text

To add bullet points and numbering to a text

To insert text boxes into a word document

Vocabulary

keyboard	A panel of keys that operate a computer
key	One of the keyboard buttons
font	Something that helps you change the appearance of a word document
open	Opening a file that has been saved
save	Saving a document on the computer
cursor	A movable indicator on a computer screen identifying a specific point
double click	Clicking the left mouse button twice quickly
close	Closing down a program that is open

Resources that are going to help me achieve my learning.

Fun Facts:
- Word 1997 introduced "The Office Assistant," also known as "Clippit" -- and also nicknamed "Clippy." This tool looked like a little paperclip that popped up when he thought he could offer a "tip" about how to use Word
- The program was first released in 1981. Many of the ideas and features in Microsoft Word came from Bravo, the first graphical writing program. Microsoft bought the Bravo program, and changed its name to *Microsoft Word*.
- Although it was not very popular when it came out, it had a feature called *WYSIWYG* (What You See Is What You Get), which meant that people can change the visual style of writing (e.g. bold, italics), by clicking on buttons, when in other programs like WordPerfect, people had to add special 'codes' to change the style of writing. *WYSIWYG* is now a common feature of all computer writing programs.

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